



**Meeting Minutes  
Of the Board of Examiners and Appeals**

Tuesday, June 13, 2023, 5:45 p.m.  
Public Service Building, 1210 NW Prairie Ridge Dr., Ankeny, Iowa

The June 13, 2023 meeting of the Board of Examiners and Appeals was called to order at 5:46 pm. by S. Stephan. Members present: S. Stephan, C. Layland, D. Woellhof, B.J. Frideres. Members absent: B. Carr. Staff present: J. Junker, J. Agan, B. Nelsen.

**AMENDMENTS TO THE AGENDA:**

There were no amendments to the agenda.

**MINUTES OF THE APRIL 11, 2023 MEETING:**

A motion was made by C. Layland and seconded by B.J. Frideres to approve the minutes of the April 11, 2023 meeting. All voted aye, minutes from April 11, 2023 approved.

**COMMUNICATIONS:**

None

**UNFINISHED BUSINESS:**

J. Junker mentioned the builder's luncheon was held in May and that there was a good turnout. A little more than 90 builders signed in and there were about 20 staff members present as well.

B.J. Frideres asked if there was anything mentioned at the luncheon regarding any changes coming up. J. Junker responded nothing has changed within the building division. This is not a building code change year but next year for 2024, new codes will be adopted. It was mentioned that the permit fees did increase slightly but most of the questions from the builders were directed to the development engineering and storm water departments regarding outside inspections.

**NEW BUSINESS ITEMS:**

**REPORTS:**

J. Junker began the review of the reports by pointing out the residential permits for this year are on par with permits issued last year. Commercial permits are slightly behind what they were last year. However, overall the department is happy with the current level of construction in town.

**General Discussion:**

D. Woellhof asked if there still seems to be an issue with supply chains. J. Agan responded that it does seem there is a delay, specifically with electrical equipment. There has been mention of companies waiting 10-12 months for certain supplies. It has been heard that power companies are behind on transformers.

S. Stephan asked if there any additional updates on building activity. J. Junker responded there has been a lot of activity in the planning department with new plat and site plan submittals. There are also a number of commercial projects that have been approved by the planning department that we are still waiting for building permits on.

There being no further discussion, a motion was made by B.J. Frideres and seconded by D. Woellhof to adjourn the meeting. All voted aye. Meeting was adjourned at 5:52 pm.

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Brierly Nelsen, Recording Secretary  
Board of Examiners and Appeals