



**Ankeny Kirkendall Public Library**  
**BOARD OF TRUSTEES**  
**Thursday, October 17, 2024**  
**Regular Meeting: 6:00 p.m.**  
**Location: City Council Chambers - Library**

## AGENDA

Agenda Item	Discussion Points
<b>I. Call to Order</b>	
<b>II. Public Comment</b>	
<b>III. Approval of Minutes</b>	A. September 19, 2024
<b>IV. Consent Agenda</b> Samuel Mitchel, Director	A. Financials
<b>V. Policy/Procedure Review</b>	
<b>VI. Director's Report – Sam Mitchel</b>	
<b>VII. Department Reports</b>	A. Circulation – Beth Schaefer B. Public Services – Molly Guerra <ol style="list-style-type: none"> <li>1. Adult Services – Justin Armbruster</li> <li>2. Teen Services – Amanda Bellis</li> <li>3. Children Services – Kelly Munter, Brittany Burk</li> </ol> C. Acquisitions – Evan Anderson
<b>VIII. Committee Reports (Evaluation, Finance, Marketing, Policy, Staffing, etc.)</b>	
<b>IX. Friends of the Library (<i>Update</i>)</b>	
<b>X. Old Business</b>	
<b>XI. New Business</b>	A. Budget Committee – Discussion and Formation B. Board Retreat - Discussion C. Continuing Education – Planning for the Library's Future (Chapter 7, State Library Trusteed Handbook)
<b>XIII. Adjourn</b>	A. Next Meeting: November 21, 2024

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

**Thursday, September 19, 2024**

**Regular meeting: 6 p.m.**

**Location: Library**

**Present:** John Meyer, Miranda Piepho, Gene Lucht, Amber Sommerfeld, Nancy Medema, Fred Schuster

**Staff:** Sam Mitchel, Molly Guerra

<b>Topic</b>	<b>Discussion</b>
<b>Call to Order</b>	Meyer called the meeting to order.
<b>Approval of Minutes</b>	Lucht moved to approve. Seconded by Medema. Approved by all.
<b>Public Comments</b>	NA
<b>Consent Agenda</b>	Mitchel presented financials. <ul style="list-style-type: none"> <li>Run rate = 16.6%</li> </ul>
<b>Policy/Procedure Review</b>	
<b>Director's Report</b>	Mitchel presented Director's report. <ul style="list-style-type: none"> <li>Personnel – several work anniversaries. Sue Hagar and Suada Zulic have both been with the library for 28 years. A handful of other employees are celebrating one year with the library.</li> <li>Facility – 18 window shades will be installed week of 9/20.</li> <li>Polaris Cloud meeting – IT had concerns regarding security. Library had issues with lag time in cataloging procedures. Polaris is looking into these issues for solutions.</li> </ul>
<b>Department Reports</b>	
<b>Committee Reports (Evaluation, Finance, Marketing, Policy, Staffing, etc.)</b>	
<b>Friends of the Library (update)</b>	
<b>Old Business</b>	
<b>New Business</b>	Budget Reductions (discussed first on agenda) <ul style="list-style-type: none"> <li>Due to some new legislation and because city is facing challenges going into next budget cycle, the city tasked departments to look for efficiencies or ways to reduce budget.</li> <li>One recommendation was to close the library one hour earlier (\$41,000 cost reduction).</li> <li>Board had asked for some clarifying numbers. The last hour sees less than 20 patrons.</li> <li>City Manager, David Jones, attended to discuss impact of legislation and why the library was on a short list of departments that needed to cut their budget. Jones reassured us that the library wasn't the only department on the list, and that these conversations weren't the ones taking place. Reassessing the budget will be a lengthy process.</li> <li>Schuster asked how much we were being asked to cut. Jones replied that each department is asked for a different amount. City is also taking into account any leftover revenue from previous FY.</li> </ul>

Topic	Discussion
	<ul style="list-style-type: none"> <li>• Meyer asked Jones to walk us through the City Council work session. Jones said that there would be many more meetings. This first working session was just to put initial ideas on the table.</li> <li>• Jones agreed that this ask to reduce budget is difficult, if we don't make this change now, we will have to make much more difficult decisions in the near future.</li> <li>• The intent is to maintain the same level of service for our patrons while also adhering to the City's ask to reduce our budget.</li> <li>• Lucht asked – if the legislature doesn't make some sort of revision, will we be looking at future budget cuts similar to this? Jones said he can't predict what may happen in the future, but always expect some lean years.</li> <li>• Sommerfeld researched the time other libraries close – some libraries in the area close at 7 or 8. Few stay open until 9.</li> <li>• Medema asked when the changes would take place. Jones responded – January 1.</li> <li>• Stephenson motioned to close Monday through Thursday at 8:00 p.m. (rather than 9:00), and close at 5:00 p.m. on Friday (rather than 5:30). Seconded by Medema With the recommendation to make the hour cut equitable. Approved by Meyer, Lucht, Stephenson, Medema, Sommerfeld, Piepho. Opposed by Schuster. Motion passed.</li> </ul> <p>In October meeting, Mitchel will propose idea to create sub-committee to discuss how we'd like to prepare for future conversations about the budget.</p> <p>Library Noise</p> <ul style="list-style-type: none"> <li>• There are some areas that are noisier than others, especially near the children's and juvenile book area. However, the lobby also gets very noisy.</li> <li>• Reps from the state library presented on noise levels in the library and brainstormed ways to reduce this noise.</li> <li>• Library will be conducting a study to determine what the standard is and when we should become worried. The study will also examine other libraries in the area to see how they deal with the noise.</li> <li>• Molly has a form that the staff can use to record decibel levels at different times throughout the day. This may include noise from outside the building, such as from concerts.</li> </ul> <p>There has been a rise in the homeless population. Often, they spend time on the benches outside of the library. Though they're part of the public, and we can't forcibly remove them, it may deter other patrons.</p>
<b>Continuing Education</b>	90 minutes  Meeting with the State Library.
<b>Executive Session</b>	
<b>Adjournment</b>	Schuster motioned to approved. Lucht seconded. Approved by all. Next meeting: October 17, 2024

Respectfully submitted, Miranda Piepho, Secretary

**City of Ankeny**  
**Ankeny Kirkendall Library**  
**Fiscal Year 2025 Expenditure Report**

		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY25</b>	<b>As of</b>	<b>FY 2025</b>	<b>%</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>September 30, 2024</b>	<b>Balance</b>	<b>Expended</b>
							<b>Remaining</b>	
Personal Services								
Salaries and Wages	4101	627,972.10	677,830.34	720,126.47	763,210.00	192,591.72	570,618.28	25.23%
Overtime Wages	4102	46.86	321.17	147.40	1,000.00	101.43	898.57	10.14%
Temporary Wages	4103	709,232.30	752,179.54	788,424.85	916,000.00	236,812.72	679,187.28	25.85%
Longevity	4109	2,557.59	2,807.58	3,269.10	4,288.00	1,076.88	3,211.12	25.11%
FICA	4116	100,504.98	108,192.25	113,975.82	129,248.00	32,465.76	96,782.24	25.12%
IPERS	4117	120,765.39	144,774.57	141,638.57	159,017.00	39,795.28	119,221.72	25.03%
Deferred Compensation	4119	5,000.06	5,000.06	5,000.06	5,000.00	1,346.17	3,653.83	26.92%
Employee Insurance	4120	104,591.00	107,940.82	126,673.46	128,663.00	31,914.29	96,748.71	24.80%
Workers Compensation	4122	1,243.00	1,303.00	1,576.00	1,730.00	0.00	1,730.00	0.00%
Total Personal Services		<u>1,671,913.28</u>	<u>1,800,349.33</u>	<u>1,900,831.73</u>	<u>2,108,156.00</u>	<u>536,104.25</u>	<u>1,572,051.75</u>	<u>25.43%</u>
Contractual Services								
Legal and Recording Services	4212	0.00	495.00	765.00	500.00	0.00	500.00	0.00%
Financial Services	4214	2,693.41	2,531.33	2,336.87	3,000.00	586.49	2,413.51	19.55%
Computer Services	4215	78,070.91	57,108.29	45,727.15	78,800.00	52,459.63	26,340.37	66.57%
Waste Management Services	4224	1,004.92	715.54	1,131.46	1,300.00	316.98	983.02	24.38%
Land and Tree Services	4227	1,975.35	2,113.05	17,634.51	6,000.00	1,940.40	4,059.60	32.34%
Advertising & Publication	4240	0.00	0.00	200.00	0.00	0.00	0.00	
Communications	4244	5,819.90	10,989.76	9,131.57	7,980.00	2,918.19	5,061.81	36.57%
Electric Charges	4247	58,142.88	59,856.64	65,217.69	76,000.00	20,133.63	55,866.37	26.49%
General Insurance	4251	60,584.47	69,254.39	78,923.67	100,908.00	0.00	100,908.00	0.00%
Dues, Memberships, and Licenses	4261	35,106.14	46,189.17	57,833.36	67,000.00	16,089.40	50,910.60	24.01%
Training and Education	4265	1,295.75	1,884.00	2,659.00	3,950.00	250.00	3,700.00	6.33%
Travel	4266	49.50	1,365.68	592.32	2,850.00	29.92	2,820.08	1.05%
Meetings and Food	4269	255.60	695.22	599.22	500.00	0.00	500.00	0.00%
Building Maintenance Services	4270	112,584.88	147,228.73	124,323.62	141,000.00	20,165.46	120,834.54	14.30%
Electronic Services	4273	3,734.45	4,953.15	5,932.64	6,000.00	1,596.00	4,404.00	26.60%
Special Program/Event Services	4292	9,246.50	8,564.80	10,053.10	11,000.00	837.99	10,162.01	7.62%
Postage and Shipping	4296	783.80	2,626.68	2,893.40	4,000.00	3,405.93	594.07	85.15%
Refunds	4297	4,871.42	7,231.25	1,975.00	6,000.00	(25.00)	6,025.00	-0.42%
Total Contractual Services		<u>376,219.88</u>	<u>425,417.98</u>	<u>427,929.58</u>	<u>516,788.00</u>	<u>120,705.02</u>	<u>396,082.98</u>	<u>23.36%</u>
Commodities								
Office Supplies	4310	9,339.11	9,930.86	9,618.55	11,000.00	2,327.63	8,672.37	21.16%
Periodicals	4315	7,508.09	8,627.38	8,030.49	9,000.00	4,654.00	4,346.00	51.71%
Medical and First-Aid Supplies	4333	6.86	0.00	16.78	200.00	0.00	200.00	0.00%
Special Programs/Events Supplies	4343	14,954.59	12,084.72	11,016.64	13,000.00	4,535.49	8,464.51	34.89%
Circulation Materials	4344	19,777.92	10,078.76	12,600.05	23,000.00	2,608.20	20,391.80	11.34%
Library Books/Reference Materials	4345	148,751.34	148,990.58	153,333.18	154,000.00	42,313.06	111,686.94	27.48%
Multimedia Materials	4346	77,659.07	84,263.61	71,877.04	73,000.00	15,318.37	57,681.63	20.98%
On-Line Subscriptions	4347	20,574.04	20,809.28	48,356.39	48,200.00	30,310.03	17,889.97	62.88%
Safety Equipment	4352	0.00	0.00	0.00	2,700.00	0.00	2,700.00	0.00%
Minor Equipment	4354	16,574.88	6,758.37	6,093.18	10,000.00	278.45	9,721.55	2.78%
Building Maintenance Supplies	4380	15,998.79	19,776.81	14,193.16	24,000.00	4,666.93	19,333.07	19.45%
Total Commodities		<u>331,144.69</u>	<u>321,320.37</u>	<u>335,135.46</u>	<u>368,100.00</u>	<u>107,012.16</u>	<u>261,087.84</u>	<u>29.07%</u>
Capital Outlay								
Building Improvements	4420	0.00	0.00	0.00	0.00	0.00	0.00	
Total Capital Outlay		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Debt Service								
Equipment Reserve Payments	4595	0.00	0.00	0.00	0.00	0.00	0.00	
Total Transfers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>Total Expenditures</b>		<b><u>2,379,277.85</u></b>	<b><u>2,547,087.68</u></b>	<b><u>2,663,896.77</u></b>	<b><u>2,993,044.00</u></b>	<b><u>763,821.43</u></b>	<b><u>2,229,222.57</u></b>	<b><u>25.52%</u></b>
FTEs		22.85						

**City of Ankeny**  
**Ankeny Kirkendall Library**  
**Fiscal Year 2025 Revenue Report**

		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>As of</b>	<b>FY 2025</b>	<b>%</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>September 30, 2024</b>	<b>Balance Remaining</b>	<b>Received</b>
Commissions	3415	467.02	460.20	918.23	0.00	0.00	0.00	
Lease/Rent Payments	3420	0.00	0.00	0.00	0.00	0.00	0.00	
Facility Rental	3422	29,994.15	81,900.53	92,326.08	60,000.00	21,358.23	38,641.77	35.60%
Equipment Rental	3423	0.00	0.00	0.00	0.00	0.00	0.00	
County Library Contribution	3503	150,776.00	185,284.00	161,032.00	161,032.00	39,565.00	121,467.00	24.57%
Other Local Contributions	3509	5,000.00	0.00	0.00	0.00	0.00	0.00	
State Library Open Access	3516	14,629.69	12,130.41	9,209.71	9,210.00	0.00	9,210.00	0.00%
Operating Grants	3517	16,430.18	16,856.61	16,875.07	16,875.00	0.00	16,875.00	0.00%
Operating Grants	3537	5,000.00	0.00	0.00	0.00	0.00	0.00	
Special Program Fees	3615	0.00	0.00	174.68	0.00	0.00	0.00	
Copy Charges	3691	8,890.05	10,147.84	11,992.39	9,000.00	2,638.09	6,361.91	29.31%
Miscellaneous Service Charges	3699	1,335.51	1,129.05	1,205.18	1,500.00	351.19	1,148.81	23.41%
Salvage Sales	3822	0.00	0.00	0.00	0.00	0.00	0.00	
Other Sales	3829	308.00	477.68	436.35	400.00	109.70	290.30	27.43%
Private Contributions	3831	0.00	0.00	564.31	0.00	1,275.00	(1,275.00)	
Refunds	3841	0.00	561.52	50.64	0.00	0.00	0.00	
Rebates	3842	0.00	358.31	0.00	0.00	0.00	0.00	
Other Reimbursements	3849	502.71	81.02	6,469.37	0.00	150.00	(150.00)	
Library Fines	3861	20,924.23	19,373.61	18,257.05	16,000.00	4,228.34	11,771.66	26.43%
Lost Materials	3868	4,758.18	3,779.14	4,320.97	4,000.00	841.16	3,158.84	21.03%
Legal Settlement/Damages	3869	2,567.08	2,287.08	2,231.93	2,000.00	743.60	1,256.40	37.18%
Overages/Shortages	3891	74.17	36.53	38.61	0.00	14.40	(14.40)	
Miscellaneous Other	3899	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Revenues</b>		<b>261,656.97</b>	<b>334,863.53</b>	<b>326,102.57</b>	<b>280,017.00</b>	<b>71,274.71</b>	<b>208,742.29</b>	<b>25.45%</b>

## Director's Report September 2024

### I. Personnel

- Work Anniversaries
  - Brita Greenough, Library Associate, 24 yrs.
  - Jill Hausler, Library Associate, 12 yrs.
  - Alicia Grubb, Library Associate, 10 yr.
  - Leanna Swalley, Library Associate, 9 yr.
  - Mandi Ellis, Library Associate, 7 yr.
- 9/13: Citywide employee lunch event

### II. Facility

- Monthly AED and fire extinguisher inspections
- 9/20: 18 additional window shades installed

### III. Misc.

- 9/3: Attended City Council Planning Session regarding reductions.
- 9/6: Participated in Iowa Urban Public Library Association Directors meeting in Des Moines.
- Polaris Cloud project: Team has been looking into addressing IT security and Library lag concerns.
- 9/17: Attended Polk County Library Trustee training event at West Des Moines library. Ankeny will host 2025.
- 9/18: Beth and I delivered a presentation about the library and its services to a women's group at the Briarwood Clubhouse.
- Library hosted new city employees. Beth gave presentation on library services, I gave a tour.
- Notary appointments: 15

### IV. Marketing/Communication

During the month of September, library staff has utilized the following avenues to market and communicate resources, services, and other information. Relationship building and fostering of opportunities is represented as well.

Resources	Services	Information	Relationship
	<ul style="list-style-type: none"><li>• September programs, book discussions, author talks, and new story stroll via social media, eNewsletter, lobby digital display, and calendars.</li></ul>	<ul style="list-style-type: none"><li>• Fall programs, Molly Guerra introduction via Ankeny Living</li><li>• Library Card Sign-up Month and Banned Books Week via social media</li></ul>	<ul style="list-style-type: none"><li>• 9/10: City departments meeting</li><li>• 9/6: IUPLA meeting</li></ul>

Sam Mitchel



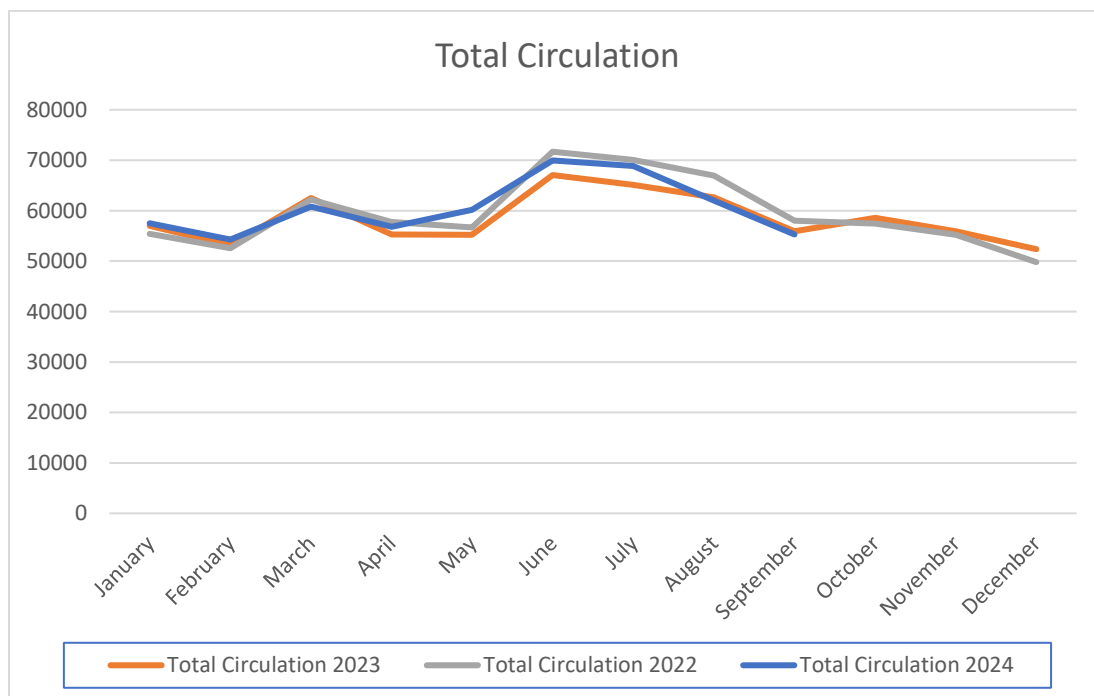
# SEPTEMBER 2024 CIRCULATION REPORT

**By: Beth Schaefer**

**Date: 10/1/24**

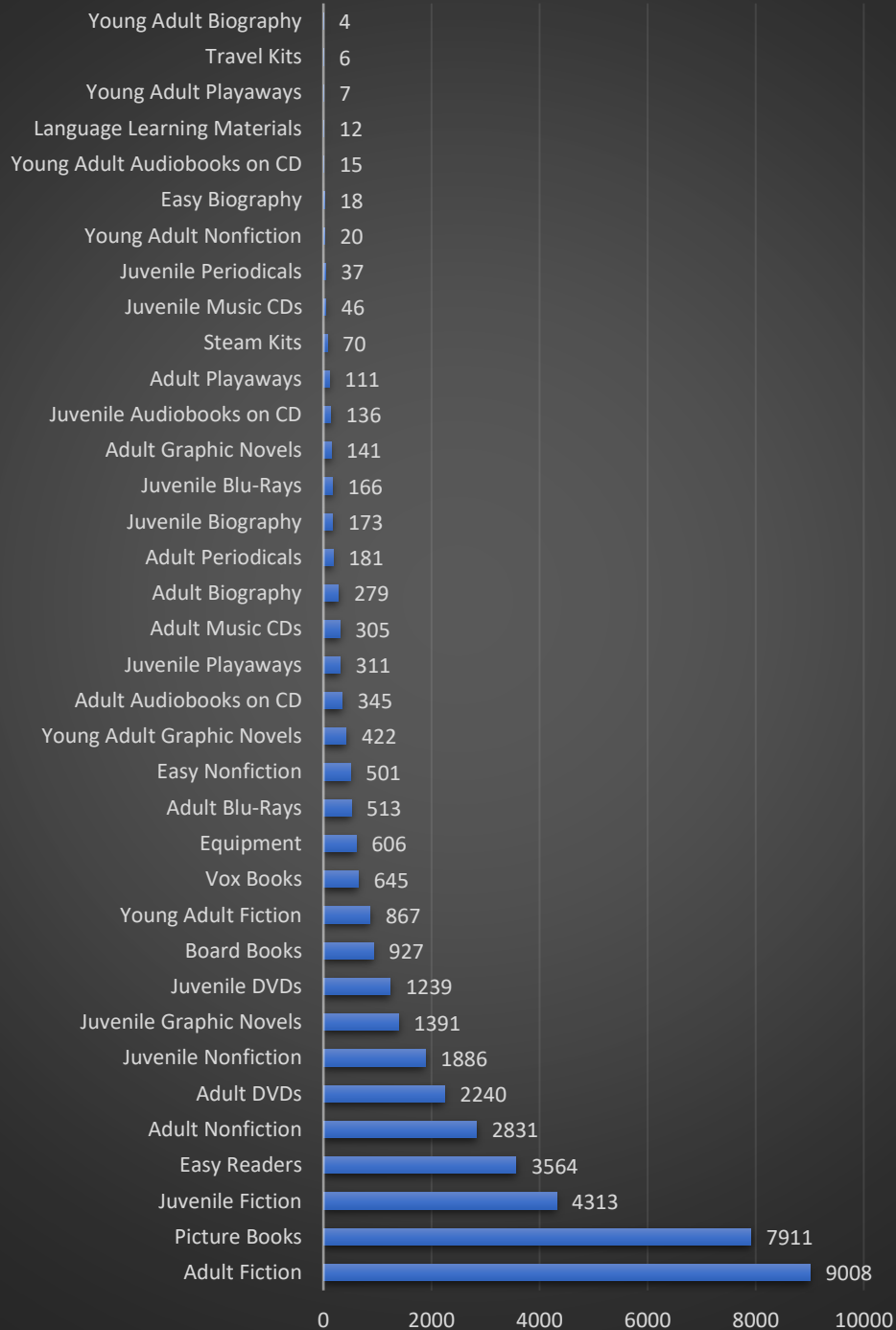
- Our busiest day was September 9 with 1,396 visitors.
- We had 27 volunteers help us for 150 hours in September.
- I attended my third session of ATW Training, Peer to Peer Feedback. “Every day we give and receive feedback as we talk with our teammates. Feedback by nature is our reaction and response to the things happening around us and can be a critical element of success for teams and organizations if done correctly. Done wrong, it can cause confusion, conflict, and chaos.”
  - The final session, Driving Difficult Conversations, is Thursday, October 17, from 1-4 PM. “When people problems arise at work, we have choices. We can manage troublesome situations the way many people do, ignore them. Or we can make a conscious choice to effectively confront issues—even when the issues are complicated, difficult, and lead us out of our comfort zone. In this course, we will show you how to conduct a difficult conversation that leads to improved relationships and increased productivity. You will leave the session with a better understanding of yourself and others and increased confidence when holding a difficult conversation.”
- My last day with the library will be Friday, October 18, after which I will be working at the Johnston Public Library. I appreciate the opportunities the Board and Sam have given me over the last 2.5 years and I look forward to what you can continue to accomplish together. Johnston is never far away if I can be of any assistance after the 18<sup>th</sup>!

	September 2024	September 2023	Difference	July 2024 - September 2024	July 2023 - September 2023	Difference
<b>Physical Checkouts &amp; Renewals (including Automatic)</b>						
<i>Books</i>	35101	36452	-4%	121582	122417	-1%
<i>Videos</i>	4158	4697	-11%	15359	15731	-2%
<i>Audio</i>	1276	1281	0%	4623	4490	3%
<i>Magazines &amp; Other</i>	894	957	-7%	2539	2763	-8%
<b>Total Print Transactions</b>	<b>41429</b>	<b>43387</b>	<b>-5%</b>	<b>144103</b>	<b>145401</b>	<b>-1%</b>
<b>Downloadable Transactions</b>						
<i>Ebooks</i>	5,355	5495	-3%	16,725	17,114	-2%
<i>Audiobooks</i>	7,013	6107	15%	21,266	18,873	13%
<i>Magazines</i>	1456	830	75%	3,836	1,981	94%
<i>Adventure Pass</i>	56	63	-11%	208	225	-8%
<b>Total Downloadable Transactions</b>	<b>13,880</b>	<b>12495</b>	<b>11%</b>	<b>42,035</b>	<b>38,193</b>	<b>10%</b>
<b>Total Circulation (Physical + Downloadable)</b>	<b>55,309</b>	<b>55882</b>	<b>-1%</b>	<b>186,138</b>	<b>183,594</b>	<b>1%</b>
<b>Highlights</b>						
<i>Steam kits</i>	70	93	-25%	262	281	-7%
<i>WiFi Hotspots</i>	9	71	-87%	34	203	-83%
<b>Residency Checkouts (Print Transactions)</b>						
<i>City of Ankeny</i>	35047	37449	-6%	122027	125643	-3%
<i>Rural/Unincorporated Polk County</i>	3172	2822	12%	11700	9862	19%
<i>Open Access</i>	3028	2830	7%	9843	9610	2%
<b>Total Residency Checkouts</b>	<b>41247</b>	<b>43101</b>	<b>-4%</b>	<b>143570</b>	<b>145115</b>	<b>-1%</b>
<b>Cardholders</b>						
<i>Basic Access</i>	258	315	-18%	1015	1104	-8%
<i>Temporary</i>	10	12	-17%	32	34	-6%
<i>Organization</i>		1	-100%	0	1	-100%
<i>Online</i>	55	37	49%	155	144	8%
<b>Total New Cardholders</b>	<b>323</b>	<b>365</b>	<b>-12%</b>	<b>1202</b>	<b>1283</b>	<b>-6%</b>
<b>Total Active Cardholders</b>	<b>28054</b>					
<b>Visitors</b>						
	29005	27953	4%	103883	95919	8%



## Circulation by Collection

### September 2024 Print Checkouts and Renewals



September 2023	September 2024		Year to Date by Age Level		September 2023	
	Programs	Attendees	Programs	Attendees	Programs	Attendees
Early Learners (0-5)	43	1658	46	2135	41	1318
School Age (6-11)	2	107	4	284	2	15
Tween/Teen (12-18)	10	78	20	192	12	87
Adult (18+)	31	355	80	842	32	269
General Interest	4	41	20	3192	10	1139
Monthly Total	90	2239			97	2828
Year to Date of All Program Types	174	6820			214	5594
Additional services	September 2024		FY25 Year to Date		September 2023	
Technology Appointments	11		27		6	
Exam Proctoring	3		15		5	
Notary Appointments	51		171		59	
Patron Computer Usage	1308		4787		1259	
Reference Interactions	1564		4024		934	
Youth Scavenger Hunt	360		1921			
Storytime To-Go Kits	1000		4000		1000	
Unique Wireless Usage	5379		16136		7260	
Room Usage	September 2024		FY25 Year to Date		September 2023	
Children/Teen Program Rooms	46		61		50	
City Council Chambers	18		63		15	
Conference Rooms and Lounge B	622		1638		607	
Meeting Rooms (A, B, C, ABC, BC)	77		216		52	
Makerspace	43		93		20	
Off-Site /Virtual / Misc.	2		9		3	
Total Usage	808				747	
Digital Resources (Included)	September 2024		FY25 Year to Date		September 2023	
Ancestry Library Edition	389		723		75	
Brainfuse: HelpNow	82		476		26	
Brainfuse: JobNow / VetNow	10		49		17	
Consumer Reports	707		2208		39	
Heritage Quest	201		634		119	
Hoopla	1169		3400		619	
Library Speakers Consortium	1680		4395		392	
Lote4Kids	17		66		59	
New York Times Online	575		1760		576	
Novelist K-8	--		0		--	
Novelist Plus	161		420		20	
Novelist Select	622		1805		339	
Reference Solutions	156		174		6	
ValueLine	1486		4687		1504	
Digital Resources (Not Included)						
Niche Academy	26		88		34	
Total Usage (Included Only)	7255		20797		3791	

**Youth Services (Kelly Munter, Brittany Burk)**

**Summary**

Our regular fall events have resumed and we've had a blast. We've had great numbers at all of our events so far, especially at our K-5 events, which has been a pleasant surprise. Our two story-time themes this month were Princesses & Dragons and Author Jan Thomas. All of the Story Time To-Go kits are gone too. Last year our statistics didn't accurately portray our turnout due to the change in state reporting, so we wanted to include a breakdown here. This is how many patrons we saw in our early-learner and school-age events this month:

Week 1 – 313 (closed Monday for the holiday)

Week 2 – 458

Week 3 – 457

Week 4 – 448

**Total patrons at events this month: 1676**

Scavenger Hunts:

September Theme: 156

Jan Thomas Theme: 204

**Total participants completing the scavenger hunt: 360**

**Evening Family Legos**

Abby W. is doing a wonderful job with a new Family Lego Club. She holds this once a month and encourages patrons to free-build or follow a prompt. Our event is different from other communities in that she takes photos of the kids with their creations and displays them proudly on the wall, since we don't have space to display the actual Lego creations. She had 28 attend this event, which is wonderful! It can be hard to get patrons into the library for an evening event.



**School-Age Events**

Family Bingo, K-5 Maker Crew and K-5 Taste-It Tuesday were all a hit this month. In Maker Crew we had kids diamond paint princess water bottle stickers. We also held an Apple Edition of Taste-It Tuesday, where kids tried apple pie, sparkling apple cider, apple pretzels, freeze-dried apples, and more! They ranked how well they liked all that they tried.



## Passive Programs & Early-Literacy Displays

We put out a new fall sticker scene, balloon arch, fall counting scavenger hunt, and misc. decor.



## Goals

Our biggest goal is to continue providing educational and fun events for families and kids.

- Finalize the November calendar
- Finish formatting the November Story Stroll book and put it out
- Complete scavenger hunts for November and December
- Continue putting on great fall events for early learners and school-age kids
- Look at winter programming needs and special events

## Adult Services (Justin Armbruster)

In September, we hosted an event called Making the Most of Medicare. I had been receiving many questions from patrons about when we were going to host another Medicare seminar, so I was happy I was able to schedule such a desired program for the community. Though it was not through our usual Medicare presenters SHIP, they did an excellent job and the attendees were very thankful. Additionally, our Social Chess program has been seeing tremendous growth and might outgrow the makerspace soon if the trend continues. My goals for November include purchasing all the materials needed for our Book Jar program. It requires several items for each participant, so we want to make sure everything arrives in time. Further, I would like to find a few videos for patrons to help train them on the Cricut station in the makerspace.

In terms of frustrations this month, I did not experience many. I took several PTO days and my co-workers stepped in and executed all the programs taking place while I was gone seamlessly. It was a relief knowing I could trust them to take care of all the set-up and clean up duties while I was away.

## Acquisitions/Cataloging Report – September 2024

As with many other consumer goods, inflation continues to be an impact when it comes to purchasing power. We continue to spend the same dollar amounts but receive fewer books in return. An example of the change in MSRP for books (from which our discounts with vendors apply) – a typical hardcover non-fiction now costs \$40.00 when just a few years ago it cost \$29.99. YA materials have had the biggest overall consistent jump, increasing from typically \$15.99 up to \$21.99. We typically receive a negotiated 43.5% discount on MSRP from the big 5 publishers, so that helps absorb the increase, but there is still a hit to our growth.

<b>Print Collections</b>	<b># Added</b>	<b>A/V Collections</b>	<b># Added</b>
Adult Biography	21	Adult Audio Books	12
Adult Fiction	395	Adult Blu-Rays	15
Adult Graphic Novels	6	Adult DVDs	27
Adult Non-Fiction	138	Adult Music CDs	10
		Adult Playaways	11
Picture books	54		
Board books	17	Juvenile Audio Books	1
Easy Non-fiction	0	Juvenile Blu-rays	5
Easy Readers	29	Juvenile DVDs	11
Vox Books	2	Juvenile Music CDs	0
		Juvenile Playaways	5
Juvenile Biography	7		
Juvenile Fiction	103	Young Adult Audio Books	1
Juvenile Graphic Novels	27	Young Adult Playaways	0
Juvenile Nonfiction	17		
		<b>Totals</b>	<b>98</b>
YA Biography	0		
YA Fiction	63		
YA Graphic Novels	21		
YA Nonfiction	0		
<b>Totals</b>	<b>900</b>		

### Twelve Month Comparative Totals

	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>	<b>12/23</b>	<b>1/24</b>	<b>2/24</b>	<b>3/24</b>	<b>4/24</b>	<b>5/24</b>	<b>6/24</b>	<b>7/24</b>	<b>8/24</b>
<b>Print</b>	820	1045	728	557	813	688	897	685	755	767	611	979
<b>A/V</b>	115	89	165	109	96	101	99	92	106	78	154	140