



**Meeting Minutes  
Board of Examiners and Appeals**

Tuesday, April 8, 2025

Public Service Building  
1210 NW Prairie Ridge Dr, Ankeny, Iowa

The April 8, 2025 meeting of the Board of Examiners and Appeals was called to order at 5:44pm. by B. Carr.  
Members present: B. Carr, C. Layland, S. Stephan, B. Frideres,  
Staff present: J. Junker, J. Agan, B. Hatchet

**AMENDMENTS TO THE AGENDA:**

There were no amendments to the agenda. A motion was made by C. Layland and seconded by S. Stephan to approve the agenda. All voted aye, agenda approved.

**MINUTES OF THE FEBRUARY 11, 2025 MEETING:**

A motion was made by B. Frideres and seconded by S. Stephan to approve the minutes of the February 11, 2025 meeting. All voted aye, minutes from February 11, 2025 approved.

**COMMUNICATIONS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS ITEMS:**

J. Junker announced the City of Ankeny is in process of adopting the 2024 codes and currently contemplating a July 2025 or January 2026 roll out date. The 2024 State Plumbing Code and State Mechanical Code are effective as of 03/26/2025. The 2024 State Electrical Code will become effective on 07/01/2025. The 2024 State Building and Fire Codes are anticipated to have a roll out date of 07/01/2025.

J. Junker announced the current State Legislature session is wrapping up. Most of the legislation pertaining to the building community that was being discussed did not make it through both the house and the senate. It is anticipated that most of the items will be put on the next session's agenda. Although there is a lot happening at the State Legislature, not a lot is affecting the building community at this time.

B. Carr asked about a contractor retainage section that was being proposed in the State Legislature this year. J. Junker responded that he hasn't seen anything pertaining to that come through but it may also not have been something that was discussed with the lobbyists working with the Building Officials.

**REPORTS:**

J. Junker started the discussion of reports with the building numbers are looking good as of March 2025. The residential numbers for this year are substantial due to a couple of large multi-unit residential buildings that have been reviewed and issued. The single-family numbers are similar to 2024. Commercial numbers are slightly lower than 2024 however, commercial projects have picked up recently.

B. Carr asked if the number of projects overall for 2025 are similar to 2024. J. Junker confirmed that yes, the number of projects overall is similar to what it looked it 2024.

There being no further discussion, a motion was made by S. Stephan and seconded by C. Layland to adjourn the meeting. All voted aye. Meeting was adjourned at 5:51 pm.

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Submitted by Brierly Hatchet  
Recording Secretary  
Board of Examiners and Appeals